



**INTERNATIONAL TRANSPORT FORUM
TRANSPORT MANAGEMENT BOARD**

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Group on Road Transport

Draft Report by GEORGIA on current state of implementation of the QUALITY CHARTER

APPENDIX I: Checklist on Implementation of CPC Manager and CPC Driver (initial and periodic training)

APPENDIX II: Checklist on training capacity

This revised document amends the draft Application submitted by Georgia [ITF/TMB/TR(2016)3/ADD12/REV3].

It is presented under Draft Agenda Item 3.2 of the meeting of the Sub-Group to be held on 1 February 2018 in Paris, France.

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APPENDIX I: GEORGIA - Checklist on Implementation of CPC Manager and CPC Driver (initial and periodic training)

Special provisions on qualification of managers	СПК менеджеры	CPC Manager
National qualification requirements for training	Определён приказом директора Агентства наземного транспорта № 46 от 28.12. 2015	Determined by the order of the Director of the Land Transport Agency No. 46 dated 28.12. 2015
Requirements to compulsory training	Определён приказом Министра экономики и устойчивого развития Грузии № 1-1.2511 от 30.11.2011	Determined by the order of the Minister of Economy and Sustainable Development of Georgia No. 1-1.2511 dated 30.11.2011
Standard programme for compulsory training	Приказом директора Агентство наземного транспорта № 46 от 28.12. 2015 определена 120 часовая программа обучения	The 120-hour training program is defined by the Order of the Director of the Land Transport Agency No. 46 of 28.12.2015
Compulsory examination requirements	Определены приказом директора Агентства наземного транспорта № 46 от 28.12. 2015	Determined by the order of the Director of the Land Transport Agency No. 46 dated 28.12. 2015
Examinations procedure (oral, written, exempted)	Определена приказом директора Агентства наземного транспорта № 46 от 28.12. 2015	Determined by the order of the Director of the Land Transport Agency No. 46 dated 28.12. 2015
Examination body	Определён приказом директора Агентства наземного транспорта № 46 от 28.12. 2015	Determined by the order of the Director of the Land Transport Agency No. 46 dated 28.12. 2015
National training centres approval procedures	Определены приказом министра экономики и устойчивого развития Грузии № 1-1/584 от 14.04.2011 Определены приказом директора Агентства наземного транспорта № 46 от 28.12. 2015	Determined by the order of the Minister of Economy and Sustainable Development of Georgia No. 1-1/584 dated 14.04.2011 Determined by the order of the Director of the Land Transport Agency No. 46 of 28.12.2015
National training centres approved by the IRU Academy prepared to provide adequate training	Квалификационный центр Агентства наземного транспорта Грузии	The Qualification Center of the Land Transport Agency of Georgia

Other training providers	Учебный центр "Трансменеджер" при GIRCA, который владеет правом использовать учебные материалы FTA, Великобритания.	Training center "Transmenager" with GIRCA, which owns the right to use the training materials FTA, UK.
National certificate of professional competence	См. Следующую строку	See next line
Certificate of the IRU Academy countersigned by the National competent authorities/ relevant Memorandum signed	СПК Академии IRU подписываются Национальными Компетентными Органами, что пока не определено национальным законодательством	The IRU Academy CPC are co-signed by National Competent Authority, which is not yet defined by national legislation
Special provisions on qualification of drivers	СПК водители	CPC Driver
National qualification requirements to professional driver's training	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Compulsory initial qualification requirements	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Compulsory periodic training requirements	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Standard programme of initial qualification	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Standard programme of periodic training	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017

Initial qualification compulsory examination requirements	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Periodic training compulsory examination requirements	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Initial qualification examinations procedure (oral, written, exempted)	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Periodic training examinations procedure (oral, written, exempted)	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Initial qualification examination body	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Periodic training examination body	Определён приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Approval procedure of national training centres to provide initial qualification	Определён приказом министра внутренних дел № 598 от 01.08.2012 Определён приказом министра экономики и устойчивого развития Грузии № 1-1/584 от 14.04.2011	Determined by the order of the Minister of Internal Affairs No. 598 dated 01.08.2012 Determined by the order of the Minister of Economy and Sustainable Development of Georgia No. 1-1/584 dated 14.04.2011
Approval procedure of national training centres to provide periodic training	Определён приказом министра внутренних дел № 598 от 01.08.2012 Определён приказом министра экономики и устойчивого развития Грузии № 1-1/584 от 14.04.2011	Determined by the order of the Minister of Internal Affairs No. 598 dated 01.08.2012 Determined by the order of the Minister of Economy and Sustainable Development of Georgia No. 1-1/584 dated 14.04.2011

National training centres approved by the IRU Academy prepared to provide initial qualification	Завершена аккредитация учебного центра Агентства наземного транспорта Грузии	Accreditation of the training center of the Land Transport Agency of Georgia has been completed
National training centres approved by the IRU Academy prepared to provide periodic training	Завершена аккредитация учебного центра Агентства наземного транспорта Грузии	Accreditation of the training center of the Land Transport Agency of Georgia has been completed
Other training providers	Нет	No
National certificate of professional competence	На данном этапе национальным сертификатом профессиональной компетентности признан Сертификат Академии IRU приказом директора Агентства наземного транспорта № 39 от 04.10. 2017	At this stage National certificate of professional competence is deemed Certificate of IRU Academy by the order of the Director of the Land Transport Agency No. 39 dated 04.10. 2017
Distinguishing mark on the driving licence	См. Следующие две строки	See next two lines
Driver's qualification card	Определён приказом директора Агентства наземного транспорта № 42 от 12.10. 2017	Determined by the order of the Director of the Land Transport Agency No. 42 dated 12.10. 2017
Certificate of the IRU Academy countersigned by the National competent authorities/ relevant Memorandum signed	Сертификат Академии IRU признан Национальным компетентным органом и на него стоит подпись руководителя Национального компетентного органа	Certificate of IRU Academy is authorised by the National competent authority and co-signed by that National competent authority

Appendix II: CHECKLIST ON TRAINING CAPACITY

Background information on training institutions:

Qualification Center under the LEPL Land Transport Agency, Tbilisi, Vazha Pshavela Ave. 16.
[http://lta.gov.ge/;](http://lta.gov.ge/)

- State educational;
- Qualification Center’s activities are defined by the statute of the Land Transport Agency;
- The program is approved by the order of the Director of the Land Transport Agency;
- Number of candidates inquiring to attain CPC Manager Qualification is average 50 person per year;
- Number of candidates inquiring to attain CPC Driver Qualification is average 100 person per year;

Training specific information:

Programs:

1. CPC Manager

- Study duration: 120 hours for training and 2+2 hours for examination
- Study format: in class
- Training programme totally includes 6 modules and during the training is delivered both theoretical and practical issues.
- All instructor is an employee of the Land Transport Agency. The consultant is the General Director of GIRCA.

2. CPC Driver

- Duration of training: 80 hours for training; at the end of that training given written exam, including theoretical and practical tests, theoretical test includes multiple-choice questions and questions requiring a direct answer, as well as case studies –duration for that is defined four hours.
- At the end of that training given practical driving tests – driving test aimed at assessing training in rational driving based on safety regulations – duration for that is defined 120 minutes-
- Study format: in class and autodrome as well as on roads outside built-up areas.
- Training programme totally includes 6 modules and during the training is delivered both theoretical and practical issues.
- The program also includes the improvement of practical navigators in the conditions of the autodrome.
- Instructors are prepared by the consulates of the IRU

Training facilities

- The training is delivered in the auditorium, the area of which is 65m2;
- The auditorium is equipped with all necessary equipment for teaching. Examination is performed using a PC in connection with the server of the Ministry of Internal Affair.
- During the training for the CPC Driver is used vehicle in real road conditions and as well auditory method while theoretical studies.

Instructor’s Qualification

- Instructors were selected according to their education, experience and skills;

- Part of the instructors have direct practical experience delivering lectures, including in the relevant sphere (in connection with IRU), while others have higher education and sufficient practical experience.
- CPC Driver programme's practical instructors are holding huge practical experience performing international carriage of goods and until the last minute they were carrying out such an activities.
- All the above mentioned instructors are trained and their instructor's statute are assigned by the IRU during the accreditation of the Qualification Centre of the Land Transport Agency.

Examination Procedures:

- Examination procedure is conducted under the supervision of the Land Transport Agency;
- Manual examination system.