Group on Road Transport

Draft Report by FYR of MACEDONIA on implementation of the QUALITY CHARTER

APPENDIX I: Checklist on Implementation of CPC Manager and CPC Driver (initial and periodic training)
APPENDIX II: Checklist on training capacity


It is presented under draft Agenda Item 4.2 of the meeting of the Sub-Group on the Qualitative Development of the ECMT Quota to be held on 18 September 2018 in Paris, France.

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### APPENDIX I: Checklist on Implementation of CPC Manager and CPC Driver (initial and periodic training)

*update: 11 September 2018*

<table>
<thead>
<tr>
<th>Special provisions on qualification of MANAGERS</th>
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</table>
| National qualification requirements for training | Yes, Fully  
- Law on Road Transport  
- Rulebook on the manner, procedure and program for taking the exam for obtaining the SPC of the person responsible for transportation, the form and content of the application for passing the exam, the minutes for the past exam and the certificate. |
| Requirements to compulsory training | Yes,  
- Law on Road Transport - Fully  
- Rulebook on the detailed conditions to be fulfilled by the authorized trained centers, the procedure for conducting the training and the form and content of the certificate for completed training. |
| Standard programme for compulsory training | Yes,  
- Law on Road Transport  
- Rulebook on the manner, procedure and program for taking the exam for obtaining the SPC of the person responsible for transportation, the form and content of the application for passing the exam, the minutes for the past exam and the certificate. |
| Distinction between goods and passenger | No distinction |
| Compulsory examination requirements | Yes,  
- Law on Road Transport  
- Rulebook on the manner, procedure and program for taking the exam for obtaining the SPC of the person responsible for transportation, the form and content of the application for passing the exam, the minutes for the past exam and the certificate. |
| Examinations procedure (oral, written, exempted) | Yes, electronic examination,  
- Law on Road Transport |
| Examination body | Yes, Commission of 5 members (3 from the Ministry of Transport and Communications + 2 from professional associations) |
| National training centers approval procedures | Yes, Fully  
- Law on Road Transport  
- Rulebook for the more detailed conditions to be met by the legal entities and the procedure for conducting the training, the form and content of the certificate for completed training. |
| National training centers (ATI) approved by the IRU Academy prepared to provide adequate training | Yes, AMERIT Training Centre (and AMSM, although inactive)  
- authorized nationally together with other training centers which should be in aligned with the requirements given in the change of the law, this means that it is necessary to meet all the stated conditions to be authorized after the entry into force of the law. |
Other training providers | Yes, currently some 15 training providers offering CPC Manager training which should be in aligne with the requirements given in the change of the law, this means that it is necessary to meet all the stated conditions to be authorized after the entry into force of the law.

National certificate of professional competence | Yes, Law on Road Transport

Certificate of the IRU Academy countersigned by the National competent authorities/ MOI | Yes, See in attachment of the Application

<table>
<thead>
<tr>
<th><strong>Special provisions on qualification of DRIVERS</strong></th>
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</table>
| **National qualification requirements to professional driver's training** | Yes, Fully
- Law on Road Transport
- Rulebook on the manner, procedure and program for taking the exam for obtaining a driver's license, form and content of the application for passing the exam, the minutes for the passed exam and the certificate.
- Rulebook on the detailed conditions to be fulfilled by the authorized trained centers, the procedure for conducting the training and the form and content of the certificate for completed training.

Compulsory initial qualification requirements | Training: CPC Driver 280 hours for initial qualification (140 hours in the case of accelerated initial qualification)
- Law on Road Transport

Compulsory periodic training requirements | Training: 35 hours for periodic training every five years
- Law on Road Transport

Standard programme of initial qualification | Yes, Fully
- Law on Road Transport
- Rulebook for the manner, procedure and program for taking the exam for obtaining a driver's certificate, form and content of the application for passing the exam, the minutes for the past exam and the certificate.

Standard programme of periodic training | Yes, Fully
- Law on Road Transport
- Rulebook for the manner, procedure and program for taking the exam for obtaining a driver's certificate, form and content of the application for passing the exam, the minutes for the past exam and the certificate.

Distinction between goods and passenger | Yes,
- Law on Road Transport
- Rulebook for the manner, procedure and program for taking the exam for obtaining a driver's certificate, form and content of the application for passing the exam, the minutes for the past exam and the certificate.
<table>
<thead>
<tr>
<th>Section</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Initial qualification compulsory examination requirements</strong></td>
<td>Yes, Fully</td>
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<tr>
<td></td>
<td>- Law on Road Transport</td>
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<tr>
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<td>- Rulebook for the manner, procedure and program for taking the exam for obtaining a driver's certificate, form and content of the application for passing the exam, the minutes for the past exam and the certificate</td>
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<tr>
<td><strong>Periodic training compulsory examination requirements</strong></td>
<td>Yes, Fully</td>
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<tr>
<td></td>
<td>- Law on Road Transport</td>
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<tr>
<td></td>
<td>- Rulebook for the manner, procedure and program for taking the exam for obtaining a driver's certificate, form and content of the application for passing the exam, the minutes for the past exam and the certificate</td>
</tr>
<tr>
<td><strong>Initial qualification examinations procedure (oral, written, exempted)</strong></td>
<td>Yes, electronic examination,</td>
</tr>
<tr>
<td></td>
<td>- Law on Road Transport</td>
</tr>
<tr>
<td><strong>Periodic training examinations procedure (oral, written, exempted)</strong></td>
<td>Yes, electronic examination</td>
</tr>
<tr>
<td><strong>Initial qualification examination body</strong></td>
<td>Yes, Commission of 5 members (3 from the Ministry of Transport and Communications + 2 from professional associations)</td>
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<tr>
<td><strong>Periodic training examination body</strong></td>
<td>Yes, Commission of 5 members (3 from the Ministry of Transport and Communications + 2 from professional associations)</td>
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<td><strong>Approval procedure of national training centers to provide initial qualification</strong></td>
<td>Yes, Fully</td>
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<td></td>
<td>- Law on Road Transport</td>
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<td>- Rulebook on the detailed conditions to be fulfilled by the authorized trained centers, the procedure for conducting the training and the form and content of the certificate for completed training.</td>
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<tr>
<td><strong>Approval procedure of national training centers to provide periodic training</strong></td>
<td>Yes, Fully</td>
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<td>- Rulebook on the detailed conditions to be fulfilled by the authorized trained centers, the procedure for conducting the training and the form and content of the certificate for completed training.</td>
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<td><strong>National training centers (ATI) approved by the IRU Academy prepared to provide initial qualification</strong></td>
<td>Yes, AMERIT Training Centre (and AMSM, although inactive)</td>
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<td></td>
<td>- authorized nationally together with other training centers which should be aligned with the requirements given to the change of the law, this means that it is necessary to meet all the stated conditions to be authorized after the entry into force of the law.</td>
</tr>
<tr>
<td><strong>National training centers (ATI) approved by the IRU Academy prepared to provide periodic training</strong></td>
<td>Yes, AMERIT Training Centre</td>
</tr>
<tr>
<td><strong>Other training providers</strong></td>
<td>Yes, but which should be aligned with the requirements given to the change of the law, this means that it is necessary to meet all the stated conditions to be authorized after the entry into force of the law.</td>
</tr>
<tr>
<td>National certificate of professional competence</td>
<td>Yes, in attachment, but in accordance with the amendments to the law, is predicted the election of a legal entity that will issue the cards in accordance with the requirements of the Quality Charter.</td>
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<tr>
<td>Distinguishing mark on the driving licence</td>
<td>Yes, -Rulebook on the manner, procedure and program for taking the exam for obtaining a driver's license, form and content of the application for passing the exam, the minutes for the passed exam and the certificate.</td>
</tr>
<tr>
<td>Driver’s qualification card</td>
<td>Yes, See in attachment of the Application</td>
</tr>
<tr>
<td>Certificate of the IRU Academy countersigned by the National competent authorities/ MOI</td>
<td>Yes, See in attachment of the Application</td>
</tr>
</tbody>
</table>
APPENDIX II: Checklist on training capacity

Please provide the following additional information on implementation of training capacity:

Background information on training institutions:

- Training Institutes (TI): name, address, webpage, established in __
  
  Name: SIZ Makedonija soobrakaj AMERIT – Skopje
  Address: St. “1506” Nb. 22, Momin potok, 1000 Skopje
  Webpage: www.amerit.org.mk
  Established in: Republic of Macedonia

- Type of organisation: school/ vocational school (as part of Association)/ TI/ University, private/ state/ etc.

- endorsed by an competent Authorities/ holder of valid license

- Programme portfolio (related to road transport area): no data

- Training capacity (number of candidates for CPC qualification per year)
  CPC Manager 700 per year
  CPC Driver  120 per year

Training specific information:

Programmes

- Training programme (CPC Manager / CPC Driver Initial Qualification / CPC Driver Periodic training)
- Duration: days and/or hrs for training and examination
  Training: CPC Driver 280 hours for initial qualification (140 hours in the case of accelerated initial qualification) and 35 hours for periodic training every five years
  Examination: CPC Manager 120 min and 120 min (second part)

  CPC Driver 120 min
- Format: in class / blended / online/ practical (in vehicle, simulator), etc.
- Availability of lesson plan, instructor guidance, individual student material, practical hand-outs, case scenarios, etc
- Developed: internally by the TI / by external consultants / purchased etc

Training facilities:

- Venue/ location: building with classrooms / approximate space
- Training equipment – general: PC, modern applications, electronic equipment, etc
- Training equipment to deliver CPC Driver: vehicles/ simulators

Instructors’ qualification

- Selection process
  Passed exam for trainers national and international (IRU academy)
- Teaching experience (in years)/ Subject knowledge (field of expertise)
Not required
- Practical experience in the road transport industry & Cat C/D driving license 3 years
- Measures in place to maintain instructor’s qualification: participation in professional seminars / continuous vocational training / etc.

Examination procedures
- Conducted under the supervision of an Examination Body (Ministry of Transport and Communications) / fully under the TI’s control
- Manual / With automatic examination system