



**INTERNATIONAL TRANSPORT FORUM  
TRANSPORT MANAGEMENT BOARD**

**Group on Road Transport**

**Report by BOSNIA and HERZEGOVINA on implementation of the QUALITY CHARTER**

*The application of Republic of Bosnia and Herzegovina was approved under Agenda Item 3.2 of the meeting of the Group on Road Transport which was held on 22-23 October 2018 in Dublin, Ireland.*

*This report is supplemented by the following Appendices*

- *ITF/TMB/TR(2016)3/ADD24/APP1/REV: Rulebook on requirements for the Issuance of Licences and Driver Qualification Cards (Official Gazette of BIH N° 77/14, published on 29 September 2014)*
- *ITF/TMB/TR(2016)3/ADD24/APP2/REV: Implementation of Training Capacity and Standard Curriculum of Driving Schools for Practical and Theoretical Training in Bosnia and Herzegovina*
- *ITF/TMB/TR(2016)3/ADD24/APP3 & 4: Rulebook on the Requirements for Issuing Licences and Driver Qualification Cards and its Amendment.*

**JT03443040**

*This document, as well as any data and map included herein, are without prejudice to the status of or sovereignty over any territory, to the delimitation of international frontiers and boundaries and to the name of any territory, city or area.*

**BOSNA I HERCEGOVINA**  
MINISTARSTVO KOMUNIKACIJA I PROMETA



**БОСНА И ХЕРЦЕГОВИНА**  
МИНИСТАРСТВО КОМУНИКАЦИЈА И ТРАНСПОРТА

**BOSNIA AND HERZEGOVINA**  
MINISTRY OF COMMUNICATIONS AND TRANSPORT

Ref: 01-14-2-5070/18

**INTERNATIONAL TRANSPORT FORUM / OECD**

**Att: Mr. Young Tae Kim, Secretary General**  
2 Rue Andre Pascal  
Paris

Sarajevo, 18 October 2018

**Subject:** Quality Charter compliance under ECMT Multilateral Quota

Dear General Secretary,

We herewith declare that Bosnia and Herzegovina is compliant with the requirements of the Quality Charter for International road haulage operations undertaken the ECMT Multilateral Quota.

Bosnia and Herzegovina implements all relevant regulations and directives provided, in particular the Regulation CE 1071/2009, Regulation CE 1072/2009, Regulation CE 561/2006, Directive 2003/59/EC.

Legal acts of Bosnia and Herzegovina are in coherence with the European framework and therefore all the provisions of the Quality Charter are fully implemented in the road transport sector.

With best regards,



**MINISTER**  
**Mr. Ismir Jusko**

**REPORT ON IMPLEMENTATION OF QUALITY CHARTER  
FOR INTERNATIONAL ROAD HAULAGE OPERATIONS UNDER THE  
ECMT MULTILATERAL QUOTA**

**COUNTRY:** BOSNIA AND HERZEGOVINA

**NATIONAL AUTHORITY:** MINISTRY OF COMMUNICATIONS AND TRANSPORT

**DATE OF SUBMISSION:** 19 October 2018

## COVER NOTE

The area covered by the Quality Charter in Bosnia and Herzegovina is regulated by a number of legislative acts.

The BiH regulations governing this area are as follows:

- Law on International and Inter-Entity Road Transport (“Official Gazette of BiH”, no: 1/02 and 14/03), (published: 30.01.2002.)
- Law on Working Hours, Mandatory Rest Time of Mobile Workers and Recording Equipment in Road Transport (“Official Gazette of BiH”, no: 48/10 and 66/16), (published: 14.06.2010.)
- Law on Fundamentals of the Road Traffic Safety (“Official gazette of BiH”, no: 6/06, 75/06, 44/07, 84/09, 48/10, 18/13, 89/17, 09/18), (published: 31.01.2006.)
- Rulebook on the Requirements for Issuing Licences and Driver Qualification Cards (“Official Gazette of BiH”, no: 77/14), (published: 29.09.2014.)
- Rulebook on the ECMT licences (“Official Gazette of BiH”, no: 52/17), (published: 21.07.2017.)

Based on Law on International and Inter-Entity Road Transport, the Rulebook on the Conditions and the Procedure for Issuing Licences for International Road Transport of Passengers was adopted in 2005 (“Official Gazette of BiH”, no: 44/05), (published: 05.07.2005.), which in the early phase of its application included some provisions from the EU Directive 2003/59.

After that followed the Rulebook on Conditions and Procedures for Issuing Licences and Driver Qualification Cards for International Road Transport (“Official Gazette of BiH”, no: 81/11), (published: 11.10.2011.). Implementation of Council Regulation no. 1071/2009 was included in this Rulebook.

Finally, in 2014, the Rulebook on the Conditions for Issuing Licences and Driver Qualification Cards was published which is still applicable.

All the Charter provisions relating to Transport Undertakings (Chapter II of the Charter), as well as Driver training and Conditions of employment (Chapter III, part B and C) have been embedded in the Rulebook on the Conditions for Issuing Licences and Driver Qualification Cards.

Also, the Charter part which includes Driving times and rest periods (Chapter III, 1) and Checks, Classification of Infringements and Penalties (Chapter IV, 2 .4) have been embedded in the Law on Working Hours, Mandatory Rest Time of Mobile Workers and Recording Equipment in Road Transport, the implementation of which begun in 2011.

Pursuant to this Law the following Rulebooks have been adopted:

- Rulebook on the Transfer of Working Time Data for Mobile Workers and Keeping Records Thereof (“Official Gazette of BiH”, no: 105/10 and 98/14),

- Rulebook on the Procedure for Issuing Memory Cards for Digital Tachograph (“Official Gazette of BiH”, no: 42/11 and 86/12)
- Rulebook on Workshops and Tachographs (“Official Gazette of BiH”, no: 4/11 and 48/13)

The provisions of the Laws and relevant Rulebooks have been harmonised with the EU Acquis Communautaire in the area of social requirements in road transport and with:

- Regulation (EC) No 561/2006 of the European Parliament and of the Council of 15 March 2006 on the harmonisation of certain social legislation relating to road transport and amending Council Regulations (EEC) No 3821/85 and (EC) No 2135/98 and repealing Council Regulation (EEC) No 3820/85
- Council Regulation (EC) 2135/98 of 24 September 1998 amending Regulation (EEC) No 3821/85 on recording equipment in road transport and Directive 88/599/EEC concerning the application of Regulations (EEC) No 3820/84 and (EEC) No 3820/3821;
- Directive 2002/15/EC of the European Parliament and of the Council of 11 March 2002 on the organisation of the working time of persons performing mobile road transport activities;
- Directive 2006/22/EC of the European Parliament and of the Council of 15 March 2006 on minimum conditions for the implementation of Council Regulations (EEC) No 3820/85 and (EEC) No 3821/85 concerning social legislation relating to road transport activities and repealing Council Directive 88/599/EEC;
- Commission Directive 2009/5/EC of 30 January 2009 amending Annex III to Directive 2006/22/EC of the European Parliament and of the Council on minimum conditions for the implementation of Council Regulations (EEC) No. 3820/85 and 3821/85 concerning social legislation relating to road transport activities.

Subsequent amendments to the Rulebook on the Transfer of Working Time Data for Mobile Workers and Keeping Records Thereof (“Official Gazette of BiH”, no: 98/14) defined the form of the Road Control Record and the Record of the carrier's main office, fully in compliance with the AETR Agreement, Regulations (EU) 561/2006 and 3821/85, and Directive (EU) 2000/30 (in Enclosure 1)

The part concerning the penalties regarding insufficient age for acquiring driver's license is regulated by the Road Safety Law (“Official Gazette of BiH”, no: 6/06, 75/06, 44/07, 84/09, 48/10 and 18/13).

The approval for performing the professional training is issued after the public call procedure has been conducted. Authorization for professional training is issued by the Ministry for a period of five years, with a contract terminating the rights and obligations. A new public call will be announced in the forthcoming period.

**SECTION 1. PROVISIONS REGARDING TRANSPORT UNDERTAKINGS**  
**(Chapter II of the Charter)**

**A) Conditions of establishment (Chapter II, 2)**

**Implemented**

Article 2.2.a)	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018.);</p> <p>Article 8</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
Article 2.2.b)	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018.);</p> <p>Article 12</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
Article 2.2.c)	<p>■ Fully</p> <p>This requirement of this provision are met based on above mentioned Article 8 and Article 12 of the Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), and the provisions on the technical inspection of the vehicles, prescribed by Road Safety Law. The frequency of technical inspection for the commercial vehicles is twice per year.</p> <p>Corresponding National Provision:</p> <p>Road Safety Law (“Official Gazzete of BiH”, no: 6/06, 75/06, 44/07, 84/09, 48/10, 18/13, 8/17, article 219.), published: 07.02.2017.).</p> <p>□ Useful Links: <a href="http://sllist.ba/glasnik/2017/broj8/broj008.pdf">http://sllist.ba/glasnik/2017/broj8/broj008.pdf</a></p>

**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	NA
Any other comments:	-

**B) Good Repute (Chapter II, 3)**

**Implemented**

Article 3.1.	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018);</p> <p>Article 9 (2)</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
Article 3.2., incl:  - points a) to e);          - list of most serious infringements: point d), items i - vii;	<p>■ Fully</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018);</p> <p>Article 9 (1)</p> <p>Rulebook on the ECMT licences (“Official Gazette of BiH”, no: 52/17), (published: 21.07.2017)</p> <p>□ Useful Links: <a href="http://sllist.ba/glasnik/2017/broj52/broj052.pdf">http://sllist.ba/glasnik/2017/broj52/broj052.pdf</a></p> <p>■ Fully</p> <p>Corresponding National Provision: [Law/By-Law/Administrative Arrangement, reference Number, Date of enforcement, Article, etc.]</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX.2018);</p>

	<p>Article 9</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://slist.ba/glasnik/2018/broj65/broj065.pdf">http://slist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
Article 3.3.	<p><input checked="" type="checkbox"/> Fully</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.), (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.);</p> <p>art.3c), art.9., art.11., art.32., art.38c), art.38.g)</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://slist.ba/glasnik/2018/broj65/broj065.pdf">http://slist.ba/glasnik/2018/broj65/broj065.pdf</a></p>

**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	-



**C) Professional competence (Chapter II, 4)****Implemented**

<p>Article 4.2, incl.:</p> <p>- List of knowledge (4.2.a); b); cf.annex1)</p> <p>- Examination required: oral; written; exempted (cf. 4.2.c))</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.);</p> <p>- Article 11, Annex 11</p> <p>- Article 31 (2) covers oral and written examination and Article 31 (3) prescribed exemption for the manager of the transport which is hired by the company that has less than two vehicles.</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Article 4.3., incl.:</p> <p>- Examinations procedure (4.3.a); cf. annex 2)</p> <p>- approval of examination bodies (4.3.b))</p> <p>- pre-training (4.3.c))</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.)</p> <p>- Article 31 (4), Annex 12</p> <p>- Article 29 (1) (Ministry approved examination body)</p> <p>- Article 29 (5) (Examination body need to fulfil conditions for the all approved period):</p> <p>- Article 30 (1) (Ministry is responsible for the controlling of the work of the examination body).</p> <p>- Article 34 (1) and (2), Annex 14</p> <p>- Article 35 (1) and (2), Annex 11</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p> <p><a href="http://www.centar-obrazovanja.com/podruznice.aspx">http://www.centar-obrazovanja.com/podruznice.aspx</a></p> <p><a href="http://www.centar-obrazovanja.com/NPP.aspx">http://www.centar-obrazovanja.com/NPP.aspx</a></p>

<p>Article 4.4. CPC, incl.:</p> <p>- National certificate (4.4.a); cf. Annex 3)</p> <p>- IRU Academy CPC (4.4.b))</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.)</p> <p>Article 32, Annex 13 (<i>Annex 1 of this Report</i>).</p> <p>-Name of National Authority or duly approved body: <i>Centar for education, Široki Brijeg</i> (Annex 1 of this Report)</p> <p>-Name of the IRU accredited institution, authorised nationally: <i>Centar for education, Široki Brijeg</i> (Annex 1 of this Report)</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p> <p><a href="http://www.centar-obrazovanja.com/Certifikati.aspx">http://www.centar-obrazovanja.com/Certifikati.aspx</a></p>
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**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	-

**D) Financial standing (Chapter II, 5)****Implemented**

<p>Article 5.2., including Capital required for:</p> <p>- first vehicle</p> <p>- each additional vehicle</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>Law: Law on international and interentity road transport (“Official Gazzete of BiH”, no: 1/02 and 14/03), (published: 30.I 2002);</p> <p>By-Law: Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018)</p> <p>Article 10.</p> <p>- [EUR Equivalent] 9.000 €</p> <p>- [EUR Equivalent] 5.000 €</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Article 5.3 &amp; 5.4</p>	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>By-Law: Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018.)</p> <p>Article 10.</p> <p>a) ... the value of which is cumulatively summed up:</p> <ol style="list-style-type: none"> <li>1) excerpt from the relevant register on the amount of share capital;</li> <li>2) balance sheet and income statement, submitted to the competent tax authority for the last accounting period prior to submitting the application;</li> <li>3) evaluation of the unencumbered real property owned by a transport operator, expressed in terms of money by the certified court expert;</li> <li>4) contract on special-purpose bank deposit, at least for the licence validity period;</li> <li>5) certificate on available financial assets, bank guarantee or a guarantee from another financial institution on credit worthiness, at least for the licence validity period;</li> </ol> <p>b) has no overdue liabilities to the competent indirect and direct taxation authorities for the period of more than three months.</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>

Article 5.5.	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>By-Law: Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.)</p> <p>Article 10.</p> <p>□ Useful Links:</p> <p><a href="http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://slist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://slist.ba/glasnik/2018/broj65/broj065.pdf">http://slist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
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**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	

## SECTION 2. PROVISIONS REGARDING THE DRIVERS (Chapter III of the Charter)

### ***A) Driving times and rest periods (Chapter III, 1):***

All 43 Member Countries participating in the ECMT Multilateral Quota are parties to the European Agreement concerning the Work of Crews of Vehicles Engaged in International Road Transport (AETR) dated 1 July 1970. In the course of any international road haulage operation carried out under an ECMT licence, the undertaking and members of the crew must comply with the provisions laid down by the AETR with regard to the duration of driving and rest times and crew composition [*It is understood that compliance with these provisions are monitored through National procedures, established for the purpose of implementing the AETR or equivalent regulations*].

### **Any Comments:**

*Law on working hours, obligatory rest time of mobile workers and recording devices in road transport* ("Official Gazzete of BiH", no: 48/10 and 66/16) (published: 14.VI 2010.), included the provisions regarding working time and recording equipment in the vehicles. This is fully in line with AETR Agreement.

### ***B) Driver training (Chapter III, 2)***

#### **Implemented**

Article 2.1:	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards ("Official Gazzete of BiH", no: 77/14), (published: 29.IX 2014); ("Official Gazzete of BiH", no: 65/18), (published: 21.IX 2018)</p> <p>Articles 34 and 35, Annex 16.</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
Article 2.2.a) - Initial qualification , incl:	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards ("Official Gazzete of BiH", no: 77/14) (published: 29.IX 2014.) ("Official Gazzete of BiH", no: 65/18), (published: 21..IX 2018.)</p>

<ul style="list-style-type: none"> <li>- List of knowledge (cf. annex 4)</li> <li>- Course + test, or, a test only</li> <li>- exemptions</li> </ul>	<ul style="list-style-type: none"> <li>- Annex 14</li> <li>- Course + test</li> <li>- Article 34 (5),</li> </ul> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Article 2.2.b) - Periodic training, incl:</p> <ul style="list-style-type: none"> <li>- List of knowledge (cf. annex 4)</li> <li>- Number of hours (35)</li> <li>- Periodicity (every 5 years)</li> <li>- first periodic training to be completed by [31 Dec 2019]</li> </ul>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX .2018.)</p> <ul style="list-style-type: none"> <li>- Article 35</li> <li>- Annex 11</li> <li>- 35 hours</li> <li>- every 5 years</li> <li>- fully implemented</li> </ul> <p>Note: Implementation of the first periodic training was prescribed by the Rulebook on the Conditions and the Procedure for Issuing Licenses for International Road Transport, which was adopted 2005.</p> <p>Therefore, first initial training started as an international pilot project supported by IRU. Most of the drivers passed initial training and examinations.</p> <p>So, in order to perform international transport, every professional driver needs to have first periodic training for the issuing qualification card. This is obligatory for the all professional drivers in Bosnia and Herzegovina who wanted to perform international transport.</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Articles 2.3; 2.4 - approval of training centres</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018)</p>

	<p>Article 29</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Article 2.6 - CPC proof, incl.:</p> <p>- Sign affixed on driver licence (permit)</p> <p>- Driver Qualification card (cf. annex 5)</p> <p>- IRU Academy CPC</p>	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards ("Official Gazzete of BiH", no: 77/14), (published: 29.IX 2014.); ("Official Gazzete of BiH", no: 65/18), (published: 21.IX.2018)</p> <p>Article 27</p> <p>-According to Road Safety Law and Rulebook of Driving licence, it is not prescribed to affixed sign on driving licence.</p> <p>-According to the Article 21 (4) of the Rulebook on requirements for the issuance of licence and driver qualification cards, the Ministry of Communication and Transport is in charge for issuing driver qualification card (Annex 9 of the Rulebook).</p> <p>-Name of the IRU accredited institution, authorised nationally: <i>Center for education, Široki Brijeg</i> (Annex 2 of this Report).</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>

**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	-

***C) Conditions of employment (Chapter III, 3)***

**Implemented**

Article 3.1	<p>■ Fully</p> <p>Corresponding National Provision:</p> <p>Labour laws in the Entities of Bosnia and Herzegovina and Brčko District of Bosnia and Herzegovina</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX.2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018.)</p> <p>Article 27</p> <p>□ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<b>Any other comments:</b>	<p>Conditions of employment for the drivers are defined with Labour laws on entities level in Bosnia and Herzegovina (Federation of Bosnia and Herzegovina, Republic of Srpska, and Brčko District of Bosnia and Herzegovina)</p>



**SECTION 3. PROVISIONS REGARDING CHECKS AND PENALTIES**  
**(Chapter IV of the Charter)**

**A) Competent authorities and mutual assistance (Chapter IV, 1)**

**Implemented**

1.2.1: re. provisions on undertakings, incl.:  -authorisations -training/examinations -CPC	<p>■ Fully</p> <p>Corresponding National Provision [designated National Authority (ies)]:</p> <ul style="list-style-type: none"> <li>- Ministry of Communication and Transport of BiH</li> <li>- Center for education, Široki Brijeg</li> <li>- Center for education, Široki Brijeg</li> </ul> <p>☐ Useful Links: <a href="http://www.mkt.gov.ba/">http://www.mkt.gov.ba/</a>  <a href="http://www.centar-obrazovanja.com/">http://www.centar-obrazovanja.com/</a></p>
1.2.2: re. provisions on drivers, incl.:  -training/ examinations    -CPC	<p>■ Fully</p> <ul style="list-style-type: none"> <li>- Center for education, Široki Brijeg</li> </ul> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.);</p> <p>Article 30 (1) (Ministry is responsible for the controlling of the work of the examination body).</p> <ul style="list-style-type: none"> <li>- Center for education, Široki Brijeg</li> </ul> <p>☐ Useful Links: <a href="http://www.mkt.gov.ba/">http://www.mkt.gov.ba/</a>  <a href="http://www.centar-obrazovanja.com/">http://www.centar-obrazovanja.com/</a></p>
Articles 1.2.3- 1.2.4.	<p>■ Fully</p> <p>Ministry of Communication and Transport of BiH</p> <p>☐ Useful Links: <a href="http://www.mkt.gov.ba/">http://www.mkt.gov.ba/</a></p>
Article 1.2.5	<p>■ Fully</p> <p>Ministry of Communication and Transport of BiH</p> <p>☐ Useful Links: <a href="http://www.mkt.gov.ba/">http://www.mkt.gov.ba/</a></p>
Article 1.3.	<p>■ Fully</p> <p>Ministry of Communication and Transport of BiH</p> <p>Contact person: Zoran Andrić (<a href="mailto:zoran.andric@mkt.gov.ba">zoran.andric@mkt.gov.ba</a> )</p> <p>☐ Useful Links: <a href="http://www.mkt.gov.ba/">http://www.mkt.gov.ba/</a></p>

**Any other comments** in relation to one or more provisions listed above:

Provision of the Charter:	-
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**B) Checks (Chapter IV, 2)****Implemented**

<p>Article 2.1. - checks re. Drivers , incl:</p> <p>- 2.1.1. Driving times and rest periods (cf. also. Annex 6):</p>	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>Law: Law on working hours, obligatory rest time of mobile workers and recording devices in road transport (“Official Gazzete of BiH”, no: 48/10 and 66/16), (published: 14.VI 2010.),</p> <p>- Designated National Authority/Body (ies): Ministry of Communications and Transport of BiH</p> <p>- Frequency and scope of checks, incl. roadside; at the premises: 4% of days worked by drivers of vehicles covered by the law</p> <p>The competent control authorities are obliged to make at least 30% of the total number of working days controlled on the road, and at least 50% at the premises of undertakings.</p> <p>□ Useful Links: <a href="http://sllist.ba/glasnik/2010/broj48/broj48.htm">http://sllist.ba/glasnik/2010/broj48/broj48.htm</a>  <a href="http://sllist.ba/glasnik/2016/broj66/broj066.pdf">http://sllist.ba/glasnik/2016/broj66/broj066.pdf</a></p>
<p>Article 2.2. - Checks re. Undertakings, incl:</p>	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>Law: Law on international and interentity road transport (“Official Gazzete of BiH”, no: 1/02 and 14/03), (published: 30.I 2002.)</p> <p>By-Law: Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.), (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX 2018)</p> <p>- Designated National Authority/Body (ies): Inspectorate of the Ministry of Communication and Transport of BiH</p> <p>- Frequency of checks: 20 % of carriers every year</p> <p>□ Useful Links:  <a href="http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa">http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa</a>  <a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a>  <a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>

**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	-

**C) Classification of Infringements (Chapter IV, 3)****Implemented**

Article 3.1. re. driving times and rest periods (cf. also. Annex 7)	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>a. Law:</p> <p>Law on working hours, obligatory rest time of mobile workers and recording devices in road transport (“Official Gazzete of BiH”, no: 48/10 and 66/16), (published: 14.VI 2010.)</p> <p>By-Law:</p> <p>Rulebook on data transmission of working time of mobile workers and on keeping records (“Official Gazzete of BiH”, no: 105/10 and 98/14),</p> <p>b. [Content/List ] Annex 3 of this Report</p> <p>□ Useful Links: <a href="http://sllist.ba/glasnik/2010/broj48/broj48.htm">http://sllist.ba/glasnik/2010/broj48/broj48.htm</a>  <a href="http://sllist.ba/glasnik/2016/broj66/broj066.pdf">http://sllist.ba/glasnik/2016/broj66/broj066.pdf</a>  <a href="http://sllist.ba/glasnik/2010/broj105/broj105.htm">http://sllist.ba/glasnik/2010/broj105/broj105.htm</a>  <a href="http://sllist.ba/glasnik/2014/broj98/broj-98.pdf">http://sllist.ba/glasnik/2014/broj98/broj-98.pdf</a></p>
Article 3.2. re. undertakings, incl:	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>a. By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.)</p> <p>Article 9</p> <p>Rulebook on the ECMT licences (“Official Gazette of BiH”, no: 52/17), (published: 21.07.2017.)</p> <p>Article 15.</p> <p>□ Useful Links: <a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a>  <a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a>  <a href="http://sllist.ba/glasnik/2017/broj52/broj052.pdf">http://sllist.ba/glasnik/2017/broj52/broj052.pdf</a></p>

**Request for recognition of equivalence**, if appropriate, in relation to one or more provisions listed above:

Provision of the Charter:	-
Any other comments:	-

**D) Penalties (Chapter IV, 4)**

**Implemented**

<p>Article 4.1.</p>	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>Law on international and interentity road transport (“Official Gazzete of BiH”, no: 1/02 and 14/03), (published: 30.I 2002.)</p> <p>Law on working hours, obligatory rest time of mobile workers and recording devices in road transport (“Official Gazzete of BiH”, no: 48/10 and 66/16), (published: 14.VI 2010.)</p> <p>By-Law:</p> <p>Rulebook on data transmission of working time of mobile workers and on keeping records (“Official Gazzete of BiH”, no: 105/10 and 98/14),</p> <p>Rulebook on the Criteria, Procedure and Manner of Allocation of Permits for Transport of Goods to Domestic Carriers (“Official Gazzete of BiH”, no: 35/02, 79/09 and 83/14)</p> <p>Rulebook on the ECMT licences (“Official Gazette of BiH”, no: 52/17), (published: 21.07.2017.)</p> <p>□ Useful Links:</p> <p><a href="http://www.mkt.gov.ba">www.mkt.gov.ba</a></p> <p><a href="http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa">http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa</a></p> <p><a href="http://sllist.ba/glasnik/2010/broj48/broj48.htm">http://sllist.ba/glasnik/2010/broj48/broj48.htm</a></p> <p><a href="http://sllist.ba/glasnik/2016/broj66/broj066.pdf">http://sllist.ba/glasnik/2016/broj66/broj066.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2010/broj105/broj105.htm">http://sllist.ba/glasnik/2010/broj105/broj105.htm</a></p> <p><a href="http://sllist.ba/glasnik/2014/broj98/broj-98.pdf">http://sllist.ba/glasnik/2014/broj98/broj-98.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2017/broj52/broj052.pdf">http://sllist.ba/glasnik/2017/broj52/broj052.pdf</a></p>
<p>Article 4.2.on drivers incl, infringements re:</p> <p>- 4.2.1. AETR rules</p>	<p>■ Fully</p> <p>Corresponding National Provisions:</p> <p>Law on working hours, obligatory rest time of mobile workers and recording devices in road transport (“Official Gazzete of BiH”, no: 48/10 and 66/16), (published: 14.VI. 2010)</p> <p>By-Law:</p> <p>Rulebook on data transmission of working time of mobile workers and on keeping records (“Official Gazzete of BiH”, no: 105/10 and 98/14), (published: 29.IX 2014.), (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX. 2018)</p> <p>Article 9a. of the Rulebook (<i>Annex 3. of this Report</i>)</p>

<p>- 4.2.2. driver training</p>	<p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21..IX 2018.)</p> <p>Article 25, 26 and 30 (4.2.2.2)</p> <p>Article 38.d)</p> <p>❑ Useful Links:</p> <p><a href="http://sllist.ba/glasnik/2010/broj48/broj48.htm">http://sllist.ba/glasnik/2010/broj48/broj48.htm</a></p> <p><a href="http://sllist.ba/glasnik/2016/broj66/broj066.pdf">http://sllist.ba/glasnik/2016/broj66/broj066.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2010/broj105/broj105.htm">http://sllist.ba/glasnik/2010/broj105/broj105.htm</a></p> <p><a href="http://sllist.ba/glasnik/2014/broj98/broj-98.pdf">http://sllist.ba/glasnik/2014/broj98/broj-98.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
<p>Article 4.3. on undertakings:</p> <p>- 4.3.1.</p>	<p>■ Fully</p> <p>Corresponding National Provisions :</p> <p>Law on international and interentity road transport (“Official Gazzete of BiH”, no: 1/02 and 14/03), (published: 30.I 2002.)</p> <p>Article 5</p> <p>By-Law:</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.); (“Official Gazzete of BiH”, no: 65/18), (published: 21.IX.2018)</p> <p>Article 15 and 16</p> <p>Rulebook on the Criteria, Procedure and Manner of Allocation of Permits for Transport of Goods to Domestic Carriers (“Official Gazzete of BiH”, no: 35/02, 79/09 and 83/14)</p> <p>Article 25</p> <p>Rulebook on the ECMT licences (“Official Gazette of BiH”, no: 52/17)</p> <p>Article 15</p> <p>❑ Useful Links: <a href="http://sllist.ba/glasnik/2017/broj52/broj052.pdf">http://sllist.ba/glasnik/2017/broj52/broj052.pdf</a></p>
<p>- 4.3 2.</p>	<p>■ Fully</p> <p>Rulebook on requirements for the issuance of licence and driver qualification cards (“Official Gazzete of BiH”, no: 77/14), (published: 29.IX 2014.);</p> <p>Article 15</p>

	<p>One-month time</p> <p><input type="checkbox"/> Useful Links:</p> <p><a href="http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa">http://transportnedozvole.gov.ba/dokumenti?kategorija=legislativa</a></p> <p><a href="http://sllist.ba/glasnik/2010/broj48/broj48.htm">http://sllist.ba/glasnik/2010/broj48/broj48.htm</a></p> <p><a href="http://sllist.ba/glasnik/2016/broj66/broj066.pdf">http://sllist.ba/glasnik/2016/broj66/broj066.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf">http://sllist.ba/glasnik/2014/broj77/Glasnik077.pdf</a></p> <p><a href="http://sllist.ba/glasnik/2018/broj65/broj065.pdf">http://sllist.ba/glasnik/2018/broj65/broj065.pdf</a></p>
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**Any other comments** in relation to one or more provisions listed above:

Provision of the Charter:	-
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**ANNEX 1: CERTIFICATE OF PROFESSIONAL COMPETENCE FOR TRANSPORT  
MANAGER (Article 32. of the Rulebook)**



Na temelju članka 23. Pravilnika o uvjetima i postupku izdavanja licenci i kvalifikacijskih kartica vozača za obavljanje međunarodnog cestovnog prijevoza, sukladno rješenju Ministarstva komunikacija i prometa Bosne i Hercegovine broj: 01-04-02-02-6173-2/11 od 23.12.2011. godine, Srednja strukovna škola s pravom javnosti "Centar za obrazovanje" Široki Brijeg izdaje

**POTVRDU  
O STRUČNOJ OSPOSOBLJENOSTI UPRAVITELJA PRIJEVOZA**

Kojom se potvrđuje da je Džemal Kadunić, JMBG: 0203966191269, rođen u Zanesovićima 02.03.1966. godine, 13.04.2014. uspješno položio ispite znanja potrebne za dobivanje potvrde o stručnoj osposobljenosti upravitelja prijevoza u međunarodnom cestovnom prijevozu, sukladno Pravilniku o uvjetima i postupku izdavanja licenci i kvalifikacijskih kartica vozača za obavljanje međunarodnog cestovnog prijevoza.

Ova potvrda dostatan je dokaz o stručnoj osposobljenosti upravitelja prijevoza u međunarodnom cestovnom prijevozu, a vrijedi do 13.04.2019. godine.

Broj: 708-3-A-11/14

Izdano u Širokom Brijegu, 25.04.2014. godine.



0004590

**ANNEX 2: CERTIFICATE ON PROFESSIONAL COMPETENCE FOR DRIVER**  
**(Article 34. of the Rulebook)**



SREDNJA STRUKOVNA ŠKOLA S PRAVOM JAVNOSTI  
**CENTAR ZA OBRAZOVANJE**  
ŠIROKI BRIJEG

Na temelju članka 34. Pravilnika o uvjetima za izdavanja licencije i kvalifikacijske kartice vozača sukladno rješenju Ministarstva komunikacija i prometa Bosne i Hercegovine broj: 01-04-02-02-6173-2/11 od 23.12.2011. godine, Srednja strukovna škola s pravom javnosti "Centar za obrazovanje" Široki Brijeg, izdaje

**POTVRDU**  
**O STRUČNOJ OSPOSOBLJENOSTI VOZAČA**

Kojom se potvrđuje da je Adnan Đulepa, rođen-a u Zenici, 30.04.1996. godine, dana 05.08.2016. uspješno položio-la ispite znanja potrebne za dobivanje potvrde o stručnoj osposobljenosti vozača za obavljanje međunarodnog cestovnog prijevoza, sukladno Pravilniku o uvjetima za izdavanja licencije i kvalifikacijske kartice vozača.

Ova potvrda dovoljan je dokaz o stručnoj osposobljenosti vozača u međunarodnom cestovnom prijevozu, a vrijedi do 05.08.2021. godine.

Broj: 1507-2-A-5/16

Izdano u Širokom Brijegu, 11.08.2016. godine.



0014898



**ANNEX 3: Roadside Inspection Records (Driving and rest periods)**

INFRINGEMENT CODES					
AETR: Annex=ANX, AETR Appendix1=APP1, AETR Appendix 1B=APP1B BH – The law on working time, compulsory rest periods for mobile workers and recording equipment in road transport					
Infringement code	Legal basis AETR Article, (para.)	Legal basis BH Article, (para.)	Type of infringement	Severity of infringement	
A Driving time					
A1	6 (1)	4 (1)	Exceeding 9-hour daily driving time	9h <...< 10h	MI
A2				10h <...< 11h	SI
A3				11h <...	VSI
A4	6 (2)	5 (3)	Exceeding 56-hour weekly driving time	56h <...< 60h	MI
A5				60h <...< 70h	SI
A6				70h <...	VSI
A7	6 (3)	5 (4)	Exceeding accumulated 90-hour driving time in course of 2 consecutive weeks	90h <...< 100h	MI
A8				100h <...< 112,30h	SI
A9				120,30h <...	VSI
B Drivers' breaks					
B1	7	7	Exceeding uninterrupted driving time	4 <sup>30</sup> h <...< 5h	MI
B2				5h <...< 6h	SI
B3				6h <...	VSI
C Rest periods (daily, weekly)					
C1	8 (2)	8 (2)	Improper use of daily rest period	10h <...< 11h	MI
C2				8,30h <...< 10h	SI
C3				< 8,30h	VSI
C4	8 (5)	8 (5)	Improper use of daily rest period of multi-manning crew within 30 hour period	8h <...< 9h	MI
C5				7h <...< 8h	SI

G12	ANX 12-6	12 (7)	Incorrect use of switch mechanism	VSI
<b>H Data entry</b>				
H1	ANX 12-5	12 (7)	First name or surname missing on the record sheet	VSI
H2			Date of beginning or end of use not entered in the record sheet	SI
H3			Place of beginning or end of use not entered in the record sheet	MI
H4			Vehicle registration number missing on the record sheet	MI
H5			Odometer reading (start) missing on the record sheet	MI
H6			Odometer reading (end) missing on the record sheet	MI
H7			Time of change of vehicle missing on the record sheet	MI
<b>I Data presentation</b>				
I1	ANX 12-7	12 (7)	Refuses to be checked	VSI
I2			Driver is unable to produce records for current day	VSI
I3			Driver is unable to produce records of previous 28 days	VSI
I4			Driver is unable to produce records of his driver card	VSI
I5			Driver is unable to produce his driver card	VSI
I6			Driver is unable to produce manual records made during the current day	VSI
<b>J Manipulations</b>				
J1	ANX 12-8	12 (7)	Falsify, suppress, or destroy data recorded on the record sheet or driver card or print outs from the recording equipment	VSI
J2			Manipulation of recording equipment, record sheet or driver card which may result in data and/or printouts information being falsified	VSI
J3			Manipulation device used to falsify data and/or printouts information (switch/wire...) detected.	VSI
<b>K Repair</b>				
K1	13 (1)	12 (5)	Repair not made by an approved fitter or workshop	VSI
<b>L Manual entry on record sheets</b>				
L1	13 (2b)	12 (7)	Driver failed to enter information for the periods since malfunctioning of the recording equipment	VSI
L2			Driver card number and/or name and/or driving licence number missing on a temporary sheet	VSI
L3			Signature missing on the temporary sheet	SI
L4	13 (3)		Lost or stolen driver card not properly reported to the competent authorities of the country of loss or theft.	VSI

C6				< 7h	VSI
C7				3h+(8h <...< 9h)	MI
C8	8 (4)	8 (4)	Improper use of split daily rest period	3h+(7h <...< 8h)	SI
C9				3h+(...< 7h)	VSI
C10				22h <...< 24h	MI
C11	8 (6a)	8 (6b)	Improper use of reduced weekly rest period	20h <...< 22h	SI
C12				< 20h	VSI
C13				42h <...< 45h	MI
C14	8 (6a)	8 (6a)	Improper use of weekly rest period	36h <...< 42h	SI
C15				< 36h	VSI
<b>E Mobile worker payment method – responsibility of transport undertaking</b>					
E1	/	12 (1)	Link between wage and distance travelled or amount of goods carried		VSI
<b>F Tachograph installation</b>					
F1	2 ANX	16 (3)	No type approved recording equipment installed		VSI
<b>G The use of tachograph, driver card or record sheet</b>					
G1	9	12 (5)	Use of unapproved recording equipment (recording equipment not properly inspected, calibrated and sealed)		VSI
G2	2 ANX	12 (5)	Model of record sheet not type-approved		SI
G3	14 (4)	12 (5)	Driver holds more than one driver card		SI
G4	14 (4)	12 (5)	Driver uses card which is not driver's own card		SI
G5	14 (4)	12 (5)	Driver uses card which has expired		
G6	12 (1)	12 (5)	Use of dirty or damaged sheets or driver cards and with data not legible		VSI
G7	ANX 12-1-3	12 (7)	Driver failed to apply for replacement of damaged record sheets, lost, malfunctioning or stolen driver card within 7 calendar days		SI
G8			Unauthorized withdrawal of sheets or driver card out of the tachograph		VSI
G9	ANX 12	12 (7)	Record sheet or driver card used to cover a period longer than that for which it is intended.		MI
G10			Not using manual input when required to do so		VSI
G11			Inserting a wrong sheet or driver card in the correct slot		VSI

**VSI** – VERY SERIOUS INFRINGEMENT (5000,00 – 10000,00 KM)  
**SI** – SERIOUS INFRINGEMENT (500,00 – 1000,00 KM)  
**MI** – MINOR INFRINGEMENT (150,00 KM)

**IMPORTANT EXPLANATORY NOTE TO DRIVERS:** This form is made in accordance with Article 28 of the Law on working time, compulsory rest periods and recording devices in road transport. This form will be used in all regulations observance controls in which you might be involved in the future. You are required to present this form at the request of a road transport inspector or a police officer. You are required to provide your employer(s) with a copy of this form.

**NOTES TO ROAD TRANSPORT INSPECTORS OR POLICE OFFICERS:** First page of this Record is to be filled out in legible print.